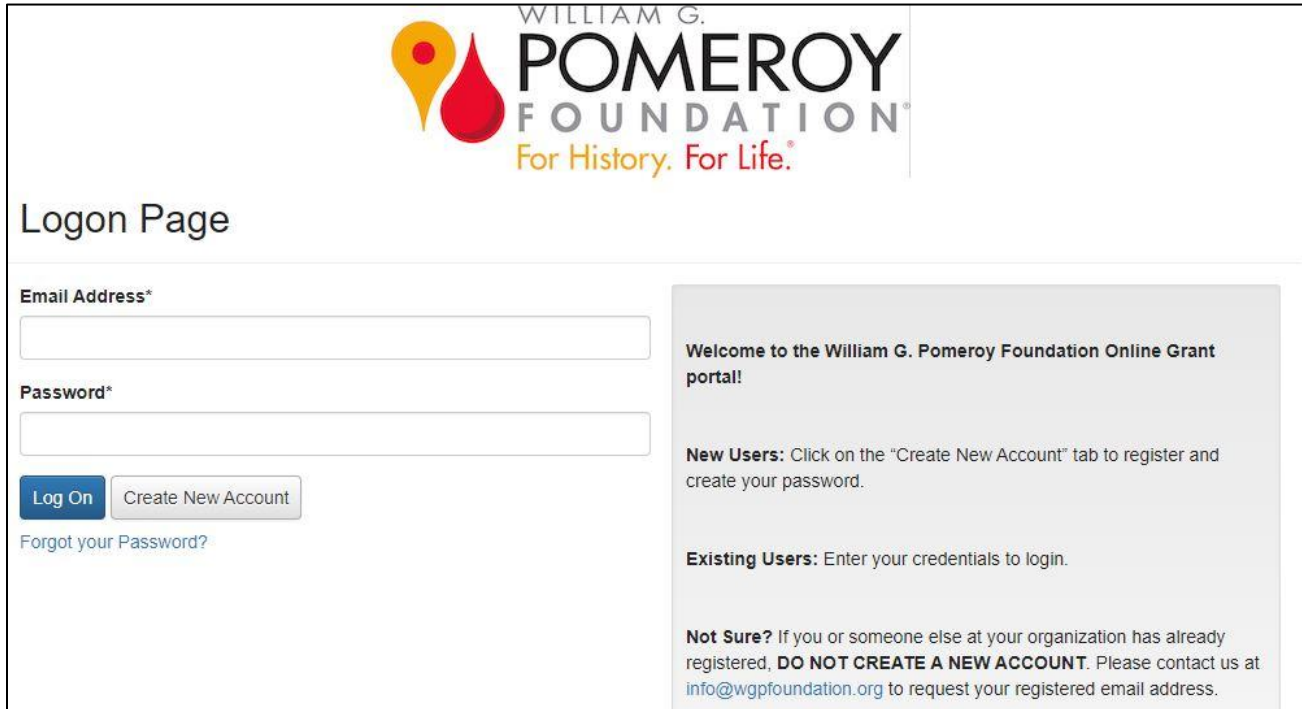


Online Grant Application Portal

Our online grant application portal allows you to login with an existing account or you may create a new one. If you don't have an account, click the "Create New Account" button.



The screenshot shows the login page for the William G. Pomeroy Foundation. At the top center is the logo, which consists of a yellow location pin and a red teardrop shape to the left of the text "WILLIAM G. POMEROY FOUNDATION" in a bold, sans-serif font. Below this, the tagline "For History. For Life." is written in a smaller, lighter font. The main heading "Logon Page" is positioned below the logo. The page is divided into two main sections. On the left, there is a form with two input fields: "Email Address*" and "Password*", each with a corresponding text box. Below these fields are two buttons: a blue "Log On" button and a white "Create New Account" button. A link "Forgot your Password?" is located below the buttons. On the right side, there is a grey-shaded box containing instructions. It starts with "Welcome to the William G. Pomeroy Foundation Online Grant portal!". It then addresses "New Users" by instructing them to click the "Create New Account" tab to register and create a password. It then addresses "Existing Users" by instructing them to enter their credentials to login. Finally, it addresses "Not Sure?" by advising users not to create a new account if they are unsure, and to contact the foundation at info@wgpfoundation.org to request their registered email address.

Please note, if your organization is already in our database, or you are not sure, please do not create an account. Check with us first by emailing us at info@wgpfoundation.org or call us at 315-913-4060.

Remember, the application portal webpage is where you will visit when you need to log into your account to work on a new grant application or one already created and in draft. You may want to bookmark this page in your browser.

Creating Your Account


After clicking the "Create New Account" button, including your EIN/Tax ID Number. An EIN/Tax ID account.

Continue filling out your account information, in position with the applying organization, email address in this section will be the email you will log in correspondence from us through this email, so please often.

Create New Account

If you already have an Account, click the 'Cancel Account Creation' button to go to the Logon page

 Using the browser's back button will delete your registration information.

 This registration process has multiple steps you must complete before you can apply.

Fields with an asterisk (*) are required.

Organization Information

Organization Name*

EIN / Tax ID (##-#####)*

Web Site

Telephone Number (###-###-#### x###)*

Organization Email

Address 1*

Address 2

City*

Check the box to confirm you are an Authorized Representative of your organization and may apply for the grant. Then create a password.

Authorized Representative	
Are you authorized to apply for this grant?*	
<input checked="" type="radio"/> Yes	
<input type="radio"/> No	
<input type="button" value="Previous"/>	<input type="button" value="Next"/>
Password	

Email Confirmation

After completing these steps, you will see a confirmation page asking if you received your email confirmation. If this email is not in your inbox, check your junk or spam folder.

The email will be from administrator@grantinterface.com and the subject line will say: "William G. Pomeroy Foundation: Registration for Online Application."

Be sure to add this email address to your contacts or "safe" list. Confirm the status of the email and click "Continue."

Inscription Guidelines

Follow the inscription guidelines and fill out your proposed marker inscription text. Our guidelines are detailed on our website, so be sure

PROPOSED MARKER INSCRIPTION

Title Line - 15 Characters per line*

Five Body Lines - 27 Characters per line*

Line 1

Line 2*

Line 3*

Line 4*

Line 5*

Mandatory Credit Line:
Each Legends & Lore marker includes two credit lines below the inscription. The first line features the name of the Foundation's state folklore partner. The second line lists the Foundation's name followed by year granted.

The title line allows for 15 characters and the five lines of body text can have 27 characters each, including spaces and punctuation. In the photo on the right, the title line is "BETSY'S RIDE" and the five lines of body text are directly below it.

Each Legends & Lore marker also includes two mandatory credit lines below the inscription for the Foundation and state folklore partner, which in this case is the North Carolina Folklife Institute. Do the best you can writing your proposed inscription, but know Foundation staff will be able to assist you with wording.



At the end of this section, you must also type in the title of your Legends & Lore marker again.

Legends & Folklore Title*
Enter name of legend or folklore from title line of proposed marker inscription listed above.

Proposed Marker Location

In the next section, add details about the location includes the street address, name of the city, to asked to include a description of what's located at that site today. That means additional details about the specific address.

For example, is the marker being installed in front of a house, at a cemetery, or on the southeast corner of an intersection? Be specific. Including an optional photo object indicating the installation location can s

Street Address*
Provide the exact street address where the marker will be installed.

Location*
Provide additional detail about address where the marker will be installed. Please be as specific as possible. For example: inside cemetery, in front of house, southwest corner of X Street and Y Avenue intersection.

250 characters left of 250

Photo of Location (optional)
Upload a photo of the proposed location indicating the exact place the marker will be installed. For example: take a photo with an object/person marking the spot or indicate the location by editing/marking the photo. This will help expedite the evaluation processes.

Upload a file [25 MiB allowed]

In the second part of the location section, enter the proposed marker site's GPS coordinates (latitude and longitude) in decimal degrees (3 7 . 7 2 5 3 8 2 , . Include the name of 4 9 8) the county or parish and the name of the state.

To get the GPS coordinates, we recommend using Google Maps. When viewing your proposed location on the map, right click to call up a menu where the GPS coordinates are displayed at the top in decimal format. Click on them to copy and paste

GPS Coordinates
Enter GPS Coordinates where the marker will be installed. To find correct coordinates, go to Googlemaps.com and type in address. Right click on the red bubble within the map and select "What's Here?" GPS coordinates will appear in the white box at bottom of screen.

Note that GPS coordinates must be provided in decimal degree format (ex. 43.0138, -76.1357). Incorrect GPS coordinates will delay the application from being processed.

Latitude*

Longitude*

County/Parish*
Provide name of county/parish the marker will be located in.

State*
Provide name of state the marker will be located in.

Marker Location , c t d .

In this section, you will also describe why this site was selected for the marker.

Why was this site selected for marker installation?*

400 characters left of 400

Describe Your Folklore or Legend

Next , in one or two paragraphs, describe the legend or folklore story associated with your proposed marker inscription. Please be as detailed as possible .

You'll have an opportunity to upload supporting documents later in your application.

Legends & Lore*

In one or two paragraphs, describe the legend or folklore story associated with your proposed marker inscription. Required supporting documents and sources may be uploaded further below.

1,000 characters left of 1,000

Providing Applicant Information

Next, indicate what type of organization you represent and how you first heard about the Pomeroy Foundation. Please select one of the available options, or select "other" and write in a description. You will also be required to write in an explanation of how you heard about us. Please provide as much detail as possible.

What type of organization are you with?*

Academic Institution
 Historical Society
 Municipality
 Other

If other, please describe.

How did you hear about us?*

Please tell us how you heard about us. Was it through a historical society, conference, media, state organization, Foundation staff, educational institution etc? Please be as specific as possible.

450 characters left of 450

